



**Office of the President  
of the Philippines  
Malacañang**

MEMORANDUM ORDER NO. 2

**SUPERVISION OF OFFICES IN THE OFFICE OF THE PRESIDENT**

*Section 1.* The following offices shall be under the supervision of Atty. Rolando C. Ramirez, Presidential Assistant on Appointment and Legislative Affairs:

1. Office of the Appointment Secretary
2. Social Secretary's Office
3. Legislative Office
4. Correspondence Office
5. Internal House Affairs Office (IHAO)

*Section 2.* The Presidential Assistant on Public Assistance, Mr. Martino G. Guerrero, shall supervise the Presidential Action Center (PACE).

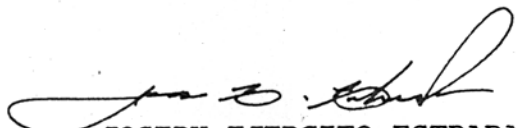
*Section 3.* The following offices shall be under the supervision of Atty. Ric Tan Legada, Presidential Assistant on Administration and Finance:

1. Human Resource Management Office (HRMO)
2. Finance Office
3. Accounting Office
4. Property and Procurement Office
5. Administrative Office
6. Malacañang Motor Pool

*Section 4.* The Presidential Assistant on Protocol, Atty. Daniel C. Victoria, shall supervise the Protocol Office.

This Memorandum shall take effect on July 1, 1998.

Done in the City of Manila, this 1st day of July in the year of our Lord, nineteen hundred and ninety-eight.

  
JOSEPH EJERCITO ESTRADA